

**SULTAN SCHOOL DISTRICT NO. 311**  
**MINUTES OF REGULAR SCHOOL BOARD MEETING**  
**NOVEMBER 15, 2010**  
**SULTAN ELEMENTARY SCHOOL LIBRARY**  
**501 DATE ST, SULTAN, WA 98294**  
**7:00 PM**

The regular meeting of the Sultan School District No. 311 Board of Directors was held on Monday, November 15, 2010. The regular meeting began at 7:00 p.m.

**Board Members Present**

Russ Sumpter  
Patty Fountain  
Steve Fox  
Tracy Cotterill

**Superintendent Present**

Dan Chaplik

Roll Call

**Board Members Absent**

Craig Roesler

**Student Rep Present**

Zack Day

**Staff Members Present:** David Paratore, Layne Anderson, Dave Moon, Laurel Anderson, Steve Becker, Scott Sifferman,

**Visitors Present:** Ed Lehman, Andrea Hastings

Review of  
Agenda

The 2010-2013 revised Superintendents' contract was added to the agenda for board approval as item #9; revised 2151P was removed from second reading under business item #14 pending additional updates.

Call to Order

Vice-Chairman Patty Fountain called the regular board meeting to order at 7:05 p.m.

Audience Input

None

Presentation

Mr. Ed Lehman presented a short film on WATCH Dogs. Ed has been involved in establishing a WATCH Dogs program at SES and SMS. The title stands for Dads of great Students. Ed stated that currently there are at least 40 dads in the program at SES with a smaller group now at SMS. WATCH Dog dads are involved in crosswalk supervision, having lunch with students, volunteering in classrooms, present during recess, and many other opportunities during their day at school. Ed pointed out that all WATCH Dogs wear dog tags and a WATCH Dog shirt. The dads have all cleared background checks and are instructed to wear the Watch Dog shirt when on campus only. It was discussed that GBE will be kicking off a WATCH Dog program of their own this week. Ed shared that he is currently trying to get the program started at SHS. He also informed the Board of Directors that the cost of uniforms and startup kits for the program were minimal and are a good investment for the district.

Tracy Cotterill made a motion to approve the Consent Agenda.

Consent  
Agenda

- 6) Approval of Minutes of 10/18/2010 regular board meeting, and 11/1/2010 Study Session meeting.
- 7) Approval of Certificated & Classified Personnel Report

Good News

- 8) Approval of General Fund Vouchers for Oct./Nov. Nos. 110102 through 110307 in the total amount of \$490,677.84; Oct/Nov ASB Fund Vouchers 410031 through 410081 in the total amount of \$32,334.43 and Oct/Nov Capital Funds Oct/Nov 290020 through 210002 in the total amount of \$70,350.55.

**COTTERILL/  
SUMPTER  
UNANIMOUS**

- 9) Approval of the revised 2010-2013 Superintendent's contract.

Russ Sumpter seconded the motion. The motion carried unanimously.

**SULTAN ELEMENTARY SCHOOL:** Sultan Elementary has received some exciting news recently from KCTS TV 9. The school has received one of the ten Golden Apple Awards for the year. A filming crew visited campus on Tuesday, November 9, and took footage of students learning in classrooms, interviews of teachers and principals, kids playing at recess, and the Veteran's Day Assembly with choral music and Unicyclists presenting the colors. It was a really fun day for the kids, as they were very proud of their school and the hard work they have done academically. The award was given to the school and principal for the instructional changes teachers have made, especially in the Math content area. Math scores at the 4th and 5th grade levels made significant gains, and came out high in Snohomish County. KCTS TV 9 is inviting staff, Board members, and families to the awards presentation at the Intiman Theater in Seattle on Friday, January 21. Third, Fourth, and the 2/3 class performed patriotic choral music and read poems for the annual Veteran's Day Assembly and evening concert. The gym was packed in the evening with about 350 people, including community members who come to celebrate Veteran's Day each year. The Foss Science kits will be finished this fall by Thanksgiving. Each grade level was able to complete more lessons during the second year of the adoption. Teachers are also beginning to supplement the kits with the steps of the Scientific Method. This will help prepare students for the Science part of the MSP(Measurement of Student Progress) in the spring. Students really like the hands on experience of science, the cooperative participation, and the opportunity to make scientific guesses. SES and GBE teachers have started a project with the NW ESD, working on a Science Lesson Study project. The cycles will be shorter than the training teachers experienced with the Math project last year, yet so far the learning has been rigorous and purposeful. The combined GBE and SES teaching staff will begin the 2nd year of the Math content/concept learning and Lesson Study project starting on November 19, and continuing one Early Release Friday for the next 6 months. The trainers are incredibly knowledgeable in mathematics education and work very well using the 5 DTL with collegial team work. Sultan Elementary has been very proud of the good work being done in Teaching and Learning this past year.

**GOLD BAR ELEMENTARY SCHOOL:** Wireless Internet installed in the main building. Our Read Naturally Lab which targets our Tier II and III students reading fluency is up and running. The first Science TOSA project meeting was held on Monday. Seven members of the Gold Bar Elementary's leadership team attended teacher leadership training in Mount Vernon. This was the first of three sessions during the school year. New Red Crosswalks have been installed next to Gold Bar Elementary School. Gold Bar Elementary has partnered with the Sherriff's Office and Fire Department when conducting fire and lock down drills. SES and GBE have partnered with the University of Washington to guide our Professional Development on early release days

**SULTAN MIDDLE SCHOOL:** Lots of parents are seen and heard around SMS! Special thanks to Gini Sorgen, Lisa Fitzhugh, Maria Pettyjohn, Chera Hanson, Michelle Sentman, Theresa Foetz, Shona Simmons, and Sheila Hocket for giving of their time for our students. Watch D.O.G.S. are becoming a mainstay at Sultan Middle School. Thanks to these dads for making our campus a great, safe place for kids: Winter sports are up and running, with 60 boys playing basketball and 60 girls participating in soccer. If you haven't been to SMS lately, you need to come and experience the cheerfulness in our hallways and throughout the campus. We have a wonderful bunch of kids who eagerly greet their teachers with cheerful "Good mornings." Their smiles and politeness help to make our school a great place. Teachers and students are working hard on learning targets. Teachers are helping students to see the learning target or goal for the day, and students are learning to self-assess their progress toward meeting the goal.

**SULTAN HIGH:** Senior FABIOLA ARROYO participated last July in the BioQuest Academy hosted by the Seattle Biomedical Research Institute. The mission of the academy is to help develop the scientists of tomorrow. FABIOLA was one of only 36 students to be selected for the two week program. Sultan High School is proud to have had one of its students chosen for such a prestigious program. Students of the Week for the last four weeks were SHAYNA BEACH AND KELLY GROVE (10/22), RACHEL BATES-O'HARE (10/29), KENIGAN REAMES (11/5) and VICTORIA CANTU (11/12). SHS is happy to report that 40 students took the ASVAB on November 10. This is another indication that students are taking the steps to prepare themselves for various opportunities after graduation. Puget Sound Blood Center was very appreciative that 49 registered donors gave 43 pints of blood at SHS on November 3<sup>rd</sup>. The officers of National Honor Society and advisor KELSEY ROBBINS organized and sponsored the event. The next blood drive is tentatively scheduled for April 18, 2011. The Sultan High School math department and representatives of the Everett Community College math department are devising an alternative placement process for the transition from SHS to ECC math. Currently, all students are assigned to college math courses according to results on the COMPASS or ASSET tests. There is evidence that these tests are often evaluating our students below their actual level. The new process would allow students with certain classes and grades on their transcript to be placed according to actual high school achievement rather than the results of the placement tests. This has the potential to save SHS students time and money when attending Everett CC. Fourteen SHS student-athletes took part in the November 9<sup>th</sup> INTERHIGH meeting at King's High School. Featured speaker was BRAD MCCOY, father of former University of Texas and current Cleveland Browns quarterback Colt McCoy. Brad, a successful high school football coach, joined The Flippen Group last spring. The Texas-based company specializes in talent development and organizational strategies for athletic programs and corporations. His role is as a traveling consultant, largely working with high school and college coaches on how to develop young athletes mentally and physically. The SHS students were very impressed with his message. On November 10<sup>th</sup>, SHS had a wonderful Veterans' Day celebration. The Pep Club sponsored a Patriotic Colors Day, as staff and students wore red, white, and blue. A Hallway Memorial was created with pictures and information on servicemen and women that recently gave their lives for our country.

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During all English classes, students walked through the Hallway Memorial, then returned to class and wrote reflections, letters, and poems related to their experiences while reading about our fallen soldiers. Finally, a large blue star was posted in the Commons and many staff members and students took time to thank the soldiers serving at Fort Lewis. As a whole, the day provided meaning behind why we honor our Veterans. Victoria Cantu, Mr. Delaney, and Ms. Wilcox, as well as all five English teachers, put a lot of time and effort into the Veterans' Day celebration. Fall Sports Awards Night will be Tuesday, November 16, at 7pm. Turks earning All-Conference honors will be recognized that evening. Senior Parent Night is scheduled at 6:30 on the 17<sup>th</sup> to share senior activities and graduation requirements with parents. Winter sports began today with boys' and girls' basketball and wrestling. The first home game will be December 3. We look forward to playing our contests in the gym with new bleachers and, soon, new lighting.

### Student Services Report

**STUDENT SERVICES:** Washington rates all districts annually on their performance with implementing the requirements of IDEA and issues a determination level based on the district's level of compliance. Several factors go into this determination including; resolution of all special education audit findings, corrections of all issues of non-compliance within one year of identification, submission of seven data reports in a timely and accurate manner, substantial compliance on the State Performance Plan Indicators which includes 100% compliance for completing initial evaluations on time, 100% compliance for having IEPs in place for students when they transition from birth to three programs to district programs by their third birth date and, finally, is not disproportionately identifying students for special education based on ethnicity or disability category. Based on these criteria Sultan School District was determined to be at level 1 which is at the meets requirement level. We are partnering again this year with NWESD, Lakewood School District, and Stanwood-Camano to conduct our SIOP trainings which is our district's approach to teaching English language learners. The goal of the program is to provide access to mainstream, grade-level content and to promote the development of English language proficiency. I am looking to pull our district's safety net application together for our district's high cost students. Last year we were able to recoup almost \$100,000 and I will be looking to again submit for reimbursement for our out-of-district and high cost students. This year the district can recoup anything above the threshold of \$23,492 which was raised from the \$18,608 last year so, even if we are funded for all submitted students again, we would be receiving approximately \$5,000 less per student. Last year, I submitted for four students so this would be a decrease of approximately \$20,000 if only four students are submitted for again. Stimulus Funds update- Elementary schools are establishing additional tutoring services that are made available due to the Title 1 stimulus funds. Additionally, through special education stimulus funds we have been able to retain para educator support as well as fund professional development and new curriculum. I mention this because this is the last year of having the stimulus funds and, as of September 2011, those funds will no longer be available to continue the staffing and services at the same level that we have this year.

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Association  
Reports

Zack Day, ASB Board Representative, reported that November has been a quiet month due to everyone processing winter sports needs in September. There will be an assembly this week featuring speaker, Jim MacDicken, as a follow-up to Every 15 Minutes. Zack also stated that the cyber bullying assembly was good and applicable to high school students. He also mentioned that there will be a holiday themed assembly on 12/15.

Approval of  
2010/2011 SIP

Superintendent, Dan Chaplik, presented the 2010/2011 Building Improvement Plans for SHS, SMS, SES and GBE for approval as presented at the November 1, 2010 Study Session. Tracy Cotterill made a motion to approve the SIP's as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

**COTTERILL /  
SUMPTER  
UNANIMOUS**

2<sup>nd</sup> reading &  
adoption  
6045/6045P  
Payroll

Layne Anderson, Director of Finance, presented revised Policy/Procedure 6045/6045P for 2<sup>nd</sup> reading and adoption. Tracy Cotterill made a motion to approve the procedure as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

**COTTERILL /  
SUMPTER  
UNANIMOUS**

Scott Sifferman, SHS Assistant Principal/ Athletic Director, shared with the Board the need for additional updates to 2151P. Mr. Sifferman stated that clarification needs to be added regarding the use of alcohol, drugs and tobacco. He is in the process of collecting data from SHS staff, coaches and students regarding the procedure and consequences for such conduct. Mr. Sifferman also reported to the Board of Directors that there are approximately 22 SHS students that have turned out for girl's basketball, 33 students for boy's basketball and 19 for wrestling. He also stated that there is a possibility of five of SHS boys basketball players playing with Skykomish students; Skykomish will transport the students. This agreement will not cost any additional funds for the district if the students should participate.

1<sup>st</sup> Reading  
2162/2162P

David Paratore, Executive Director of Student Services, presented revised 2162/2162P Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973 for the first reading. The policy/procedure will be presented on December 13, 2010 for second reading and adoption. Tracy Cotterill made a motion to approve the policy and procedures as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

**COTTERILL /  
SUMPTER  
UNANIMOUS**

Approval of  
SHS Pep Club

Scott Sifferman, SHS Assistant Principal/Athletic Director, presented the SHS Pep Club for approval. Andrea Hastings, SHS student, was present to answer any questions regarding the formation of the club. There is a constitution for the club; prior ASB council approval for the club; Andrea is an officer and Mr. Jeff Brumley will be the club advisor. Tracy Cotterill made a motion to approve the SHS Pep Club as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

Financial  
Reports

Director of Finance, Layne Anderson, reviewed the financial reports for the General Fund, Capital Projects Fund and Debt Service Fund. Layne also reported that enrollment for November is 1850.31 which is approximately 25 less than budgeted. He also stated that the district's annual audit will begin sometime in January 2011.

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Layne also noted that the district's two new buses did not arrive with the upgraded motors as ordered; the difference being \$8,000 per bus to be upgraded refunded to the district. Director Russ Sumpter asked if we the district needed the more expensive engine? If so what to expect from the life of the engines? Superintendent Dan Chaplik stated that he was uncertain what the outcome of wear and tear would be for the district. Layne also informed the Board that there is a \$4500 rebate due the district from NWRDC as they plan to lower the cost for districts. It was also noted that although the October balance seems elevated it always drops as the year progresses. Layne also reviewed the district's plan to use impact fees to fund the district's portion of the energy grant. Director Russ Sumpter questioned if there will be a change in the way districts report ALE enrollment; Superintendent Chaplik replied that that is currently being discussed by the legislature but no decisions have been made to date. Layne also reminded the Board that he currently has the option through the GASBY system to put funds into a sub-account eliminating the appearance of an inflated district balance.

Financial Reports

Committee & Conference

None

Ed Jobs

There was a discussion of Ed Jobs and the funding associated with the program. Sultan is scheduled to receive \$449,403. Layne stated that the funds can be budgeted for anytime between now and June 2011. It was determined that the Board of Directors would discuss Ed Jobs in more detail at the January 3, 2011 study session. Layne suggested that \$150,000 be dedicated to the 10/11 fiscal budget and the remainder of the funds be used in 11/12 to offset the district's needs after the loss of I-728 funds. Superintendent Chaplik informed the Board of Directors that he had already received a letter requesting bargaining the funds but he stated that it was not required that the district bargain with any group regarding money at this time.

Executive Session

Tracy Cotterill moved and Russ Sumpter seconded to meet in executive session for approximately 15 minutes at 8:50 p.m. to discuss collective bargaining.

**COTTERILL /  
SUMPTER  
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Reconvene

Tracy Cotterill moved and Russ Sumpter seconded to reconvene the regular meeting at 9:16 p.m.

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Adjournment

Being there was no further business; Patty Fountain adjourned the meeting at 9:17 p.m.

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Jackie Whaley  
Recording Secretary

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Dan Chaplik, Superintendent

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Craig Roesler, Chairman