

SULTAN SCHOOL DISTRICT NO. 311
MINUTES OF REGULAR SCHOOL BOARD MEETING
September 20, 2010
SULTAN ELEMENTARY SCHOOL LIBRARY
501 DATE STREET, SULTAN, WA
7:00 PM

The regular meeting of the Sultan School District No. 311 Board of Directors was held on Monday, September 20, 2010. The regular meeting began at 7:10 p.m.

Roll Call

Board Members Present

Patty Fountain
Tracy Cotterill
Russ Sumpter
Craig Roesler
Steve Fox

Superintendent Present

Dan Chaplik

Board Members Absent

None

Student Rep Present

Zack Day

Staff Members Present: Cal Johnson, Dave Paratore, Layne Anderson, Dave Moon, Bruce Fletcher

Visitors Present: None

Call to Order

Chairman Craig Roesler called the regular board meeting to order at 7:05 p.m.

**Introduction
Student
Representative**

Cal Johnson, High School Principal, introduced 2010-2011 Student Representative, Zack Day. Cal informed the Board of Directors that Zack will be a great addition to the board meetings as well as a joy to work with.

Audience

None

Dan Chaplik, Superintendent, asked that item #11 Approval of revised contracts; Cert. Administrators, Class. Administrators and Coaching Agreement be removed from the agenda. These items will be presented for approval at the October 2010 board meeting.

**Agenda
Review**

Tracy Cotterill made a motion to approve the Consent Agenda:

- 6) Approval of Minutes of August 16, 2010 regular board meeting, September 07, 2010 study session board meeting.
- 7) Approval of Certificated & Classified Personnel Report
- 8) Approval of General Fund Vouchers for Aug./Sept. 2010, Nos. 191739 through 110024 in the total amount of \$492,400.12; ASB Vouchers for Aug./Sept. 2010, Nos. 490471 through 490482 in the total amount of \$8,849.16; Aug. 2010 Capital Projects Vouchers No. 290015 through No. 290017 in the total amount of \$6,096.16;
- 9) Appointment of 2010/2011 Title IX Affirmative Action Officer
- 10) Approval of the 2010-2011 Interdistrict Agreement between Monroe School District and Sultan School District for students with disabilities

**Consent
Agenda**

Patty Fountain seconded the motion. The motion carried unanimously.

**COTTERILL/
FOUNTAIN
UNANIMOUS**

Good News

SULTAN ELEMENTARY SCHOOL: Sultan Elementary greeted students and parents the day before school this year to help families meet teachers and find classrooms before September 8. The staff was excited to see many familiar faces and welcome new families to our school community. We are excited this year to work with one of our community leaders to start a dad participation program called "Watch Dogs". This program seems to be getting a positive start with a dads' meeting scheduled for Friday, September 17. Teachers worked hard this summer learning more mathematics content and concept instructional strategies. This Professional Development has been an on going process for the past year, and student learning in math is becoming stronger, as seen in last spring's high Measurement of Student Progress (MSP) scores. Teachers and families are proud about the strong educational program available at Sultan Elementary. School opened smoothly this fall. There are many families volunteering their time and teachers greatly appreciate the help!

GOLD BAR ELEMENTARY SCHOOL: All Gold Bar Elementary had a Fantastic First Day! I have been very impressed with the Sultan School District Transportation Department; they were organized and prepared for the first day of school. GBE had over 70 family members attend Kindergarten Orientation. We hired a translator to translate during our kindergarten orientation for our Spanish speaking parents. Teachers have been working hard to prepare their classrooms for student learning long before school started. GBE staff participated in the wonderful "Kick-off Luncheon" on Sept. 7, 2010 at the Middle School. Jonathan Stratman, GBE 4th Grade Teacher, received the "Leadership Award" from SEF and Cindy Dunn, GBE 3rd grade teacher received the "Lifetime Achievement Award" from SEF. I had the opportunity to meet with every certificated teacher for 20 minutes before the first day of school. The meeting provided them the opportunity to meet me and discuss how I can better support them as educators. The GBE PTA is working hard to plan events for the 2010/2011 School Year. Bill Franklin, GBE Librarian will be taking the lead on our school's website, and will update it to meet the needs of new technology and community expectations.

SULTAN MIDDLE SCHOOL: The new school year at SMS got off to a great start, with sixth graders settling in on September 8 and all students coming on September 9. There were lots of smiles and conversations to get reacquainted. We are kicking off our WATCH D.O.G.S. (Dads of Great Students) program on September 16th. This program is designed to get dads or other significant role models into the school to help in a structured and meaningful way. They will assist with campus security as well as classroom academics and relationship building. We already have over 30 dads and their students signed up to attend Thursday's pizza night and are looking forward to the positive impact this program will have on our learning community. Our PTSO is off the ground, with Mrs. Gini Sorgen this year's PTSO president. Mrs. Sorgen is already hitting the ground running by connecting parents with our school in supporting roles. There is lots of parent help and support to get our year off to a fantastic start. Thank you, Mrs. Sorgen, and thank you to all the parents who help make our school a better place for our kids. Many thanks to our student mentors who provided support, guidance, and welcome smiles to our sixth graders! These students gave up a day of their own during the summer to attend training, and came to school on sixth grade day to help our new sixth graders settle in. Great job, mentors and Mrs. Espinosa, our school counselor, for providing a great first day for new sixth graders!

SMS is proud of our performance on the recent MSP state assessments. Our teachers and students worked diligently to do their best, as evidenced by significant growth in many areas, especially eighth grade reading with a jump of over 25% meeting standard!

SULTAN HIGH SCHOOL: Sultan High School is pleased to announce that the opening of school was very smooth and positive. “Crossing the Line” class meetings were held individually with each of the four classes. During the first two weeks students have been respectful and supportive of each other and teachers have been impressed with the atmosphere. The staff nominated the entire student body as the third week “Student of the Week” because of the great things students are doing. Students of the Week for the first two weeks were Daniel Schilling (9/7) and Kelci McDicken (9/10). The Turk Cheerleaders should be commended for helping with the positive opening of school. The squad greeted all students at the front door on the opening day, decorated the entry lobby, and have helped establish positive and spirited atmosphere. The cheerleaders and their coach, Catherine Van Pelt, were recipients of a very complementary email message after the football game with Eastside Catholic. The compliments were for the entire squad but especially focused on the professionalism and enthusiasm of Catherine. Under the direction of Jerry Eilers and volunteer Cindy Rallison, four FFA students did an excellent job of representing SHS at the Evergreen State Fair. The total ribbon count was 70 blue, 1 red and 1 white. They won championships in poultry, beef and horticulture, reserve championships in beef and horticulture, and Madison Berry was Outstanding Exhibitor in Ag Mechanics. Madison, Kenan Anderson, Elisha Anderson, and Chad Neisinger also finished as the 3rd place chapter in Tractor Driving. Over 40 girls turned out this year for the Turk volleyball team. That number makes our squad one of the largest in the Cascade Conference. The girls are playing with a great deal of enthusiasm for new coach Brent Ashley. Our students would like to thank the Board and administration for the new bleachers in the gymnasium. All four classes applauded when the bleachers were highlighted in a presentation about the contributions made to the school by the district and the community. Early indications are that students are taking a greater responsibility for the overall climate and atmosphere of the school. Numerous examples of students helping students, students cleaning up after themselves, and kids getting to class on time are observed every day.

SKY VALLEY OPTIONS HIGH SCHOOL: SVO has had a great start to the school year. SVO staff has conducted intake meetings and registered 46 students into one of our three sessions thus far. We ended the 2009/10 year with 40 students and graduated 13 students. SVO has begun a Re-entry/Re-engagement program and have three students enrolled in that program. This program allows students to retrieve credits while studying basic skills. SVO has also added five new courses to our master schedule: Applied Math 1, Applied Math 2, Ultimate Gift, Movie Lit and Digital Photography as well as we are enhancing the PE class with a Wii system. SVO has three students who attend Sno-isle, Jamee Fischer who is enrolled in welding, Andrea Poirier-Carpenter who is enrolled in the dental program and Harold Swanger III who is enrolled for the second year in the auto mechanics program. SVO has become more “techie” and is enjoying our projectors and screens that were installed over the summer; thank you, Technology and Maintenance. Community members have donated baby items to SVO and in turn we were able to help one of our expecting teen mothers-to-be with clothes, a rocking chair, bottles, toys, etc.

Karen Nunn, SVO teacher, attended an Applied Math course over the summer and is in the process of certification. This is a CTE (vocational) math course. Karen is also in the process of working on her masters. Sarita Whitmire-Skeith has completed her administrative program through City University and received her endorsements in principal and program administrator. Bryan Clifford was highly qualified in math over the summer.

Association Reports

Zack Day, Student Representative to the Board, informed the Board of Directors that the SHS ASB has been busy planning homecoming. They have already had one pep assembly (Cinderella was the theme), they plan to have themed pep assemblies for the entire year. The SHS ASB have moved their meetings from 6:00 p.m. to 6:30 p.m. Zack also stated that school spirit is better than ever at SHS.

Student Services Report

David Paratore, Director of Student Services, reported to the Board that he has currently compared special education enrollment numbers with the spring of 2010 enrollment numbers as well as looking at the overall percentage of Special Education; special education enrollment seems to have remained constant. David also discussed Summer Institute; attendance at the elementary level was high at 84% of the elementary teachers attending. There was a much lower number of teachers that attended at the secondary level. One reason for the difference in attendance could be due to the training, elementary teachers were receiving a continuation of a previous training. David plans to meet with the secondary building administrators regarding staff input for future Summer Institute trainings for secondary teaching staff.

Acceptance of 2011 Graduation Date for SHS & SVO

Cal Johnson, SHS Principal, announced to the Board of Directors that Sultan High School would like to establish the 2011 graduation date as June 11, 2011; with a starting time of 6:00 p.m. Dan Chaplik, Superintendent announced to the Board of Directors that Sky Valley Options would like to establish the 2011 graduation date as June 10, 2011. Russ Sumpter made a motion to accept the 2011 graduation date, as presented. Patty Fountain seconded the motion. The motion carried unanimously.

**SUMPTER/
FOUNTAIN
UNANIMOUS**

Adoption of Resolution 10-01 Interest Bearing Warrants

Layne Anderson, Director of Finance, presented to the board Resolution No. 10-01 authorizing the Snohomish County Treasurer to purchase "Interest Bearing Warrants" of the district. Layne explained to the Board of Directors this allows the County Treasurer to cover District overdrafts, should there be any, and is less of an expense to the district and the treasurer than direct interest bearing warrants. Layne also stated that he does not foresee needing this safety net; but would rather it be in place due to the decrease of revenue flow in certain months.

**COTTERILL/
FOUNTAIN
UNANIMOUS**

Tracy Cotterill made a motion to approve Resolution No. 10-01, as presented. Patty Fountain seconded the motion. The motion carried unanimously.

Dan Chaplik, Superintendent, presented Resolution 10-03 Energy Operational Cost Savings Improvement Grant to the Board of Directors for adoption. Mr. Chaplik pointed out that all projects must be in process by the end of June 30, 2011, and stated that he anticipated, not only would they be in process but complete by that date.

Layne Anderson, Director of Finance also informed the Board of Directors that 2009/2010 EOY balance is greater than first estimated, he suggested that the Board adopt a resolution in October 2010 to move \$100,000. from the GF to the CP Fund to cover the match requirement for this grant. Mitigation funds were also discussed; Director Russ Sumpter asked if there has been any refund requests. Layne Anderson acknowledged there were refund requests several years ago, but none recently. There were other questions regarding the mitigation funds; a schedule of when the funds we collected etc. Layne stated that he has a schedule of the funds. There was also a brief discussion that the Legislature has been discussing making the funds available for technology but is not yet a reality. Dan Chaplik, Superintendent suggested that the Board of Directors consider looking for a land purchase west of the district. The Board of Directors agreed that Mr. Chaplik should begin to look into land west available for purchase by the district. Tracy Cotterill made a motion to approve Resolution No. 10-03, as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

**COTTERILI
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**Adoption of
Resolution 10-03
Energy Grant**

**Alternative Ed
Curriculum -
None**

There was no new Alternative Education Curriculum to approve.

**Monetary
I
f
Foundation**

Scott Sifferman, Assistant Principal at SHS presented a \$2,000. monetary donation from the CJ & Ester Foundation to SHS ASB to provide fitness center enhancements. Tracy Cotterill made a motion to approve the donation, as presented. Patty Fountain seconded the motion. The motion carried unanimously

**COTTERILI
FOUNTAIN
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**Approval of
Combined Sports
Agreement
Monroe &
Skykomish**

Scott Sifferman, Assistant Principal/AD at SHS presented two Combined Cooperative Agreements in Sports for Board approval. There was an agreement with Monroe School District for Boys Tennis and with Skykomish School District for Basketball, Volleyball, Baseball, Softball and Soccer in the 2010/2011 as well as the 2011 /2012 school year. Dan Chaplik, Superintendent questioned which district would be responsible for pupil transportation and additional coaching staff if it became necessary. Scott Sifferman stated that Skykomish School District had been responsible for both, in past years. Mr. Chaplik asked that responsibility for both pupil transportation and additional coaching salaries be established prior to the agreements being processed. Tracy Cotterill asked that Girls Tennis be included in the agreement with the Monroe School District. Tracy Cotterill made a motion to approve the combined sports agreements, as presented. Patty Fountain seconded the motion. The motion carried unanimously

**COTTERILI
FOUNTAIN
UNANIMOU**

**American
Academy
Contract**

Superintendent Dan Chaplik presented the American Academy service contract agreement to the Board of Directors for approval. Russ Sumpter made a motion to approve the American Academy contract, as presented. Tracy Cotterill seconded the motion. The motion carried unanimously.

**SUMPTER/
COTTERILI
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Revised Policy
5407 Military
Leave

Dan Chaplik Superintendent presented revised Policy 5407 Military Leave for first reading. Let it be noted that there is no revised 5407P procedure to be approved. Policy 5407 Military Leave will be presented for 2nd reading and adoption at the October 18, 2010 board meeting. Patty Fountain made a motion to approve the policies as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

**FOUNTAIN/
SUMPTER
UNANIMOUS**

New policy
/procedure
6045/6045P
tabled pending
revisions

Layne Anderson, Director of Fiscal Services presented new Policy/Procedure 6045 Payroll for first reading. The Board of Directors requested that 6045/6045P be revised to include an effective date of no less than 60 days for employees that currently do not have direct deposit then be resubmitted for approval at the October 18, 2010 board meeting.

Director of Fiscal Services, Layne Anderson addressed the Board of Directors regarding the Financial Reports. Layne provided the Board of Directors with a handout providing a preliminary overview of the 2009/2010 EOY results. Layne again noted that the ending fund balance is greater than projected; there is a \$380,000 increase to the ending balance. Layne said that Safety Net funding and a \$77,000. decrease in payroll were factors in the additional funds. He stated that the decrease in payroll is due to a bus driver's incentive program, as well as dropping the purchase of buses down from three to two. Director Russ Sumpter asked if Safety Net funding was included in the original budget calculations. Layne stated that they were, and are not, as the funds are not apportionment but are applied for and not always received. Layne informed the Board of Directors that he is working on the closing Financial Statements for the year. Layne called the Board's attention to the enrollment information for 2010/2011, stating that enrollment is currently lower than budgeted. He once again noted that the incoming DNR funds impact is to overstate the General Fund balance, and that he has continued to back the funds out of the budget as they are pass-through funds only. Layne also recommended that the district go forward with the scheduled bus replacement plan, perhaps decreasing the number of buses purchased. Layne also informed the board that there is \$45,000 in DSF that can be used for capital projects and suggested that a resolution to move the funds be placed on the October 19, 2010 agenda. Layne reported that the extended day kindergarten program is doing well and that there is only one participant that has not kept the financial agreement to date.

**COTTERILL/
FOUNTAIN
UNANIMOUS**

Financials

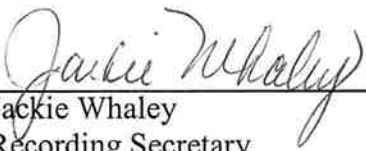
Superintendent Chaplik reminded the Board of Directors that the Board Retreat was the next day, September 21, 2010 at 5:00 p.m. The retreat will be held at 211 6th street in Sultan, WA 98294.

Other Items


None

Adjournment

Being as there was no further business; Craig Roesler adjourned the meeting at 8:57 p.m.



Jackie Whaley
Recording Secretary



Dan Chaplik, Superintendent



Craig Roesler, Chairman