

**SULTAN SCHOOL DISTRICT NO. 311**  
**MINUTES OF STUDY SESSION BOARD MEETING**  
**SEPTEMBER 7, 2010**  
**SULTAN ELEMENTARY SCHOOL LIBRARY**  
**501 DATE STREET, SULTAN WA**  
**7:00 PM**

Roll Call	<b><u>Board Members Present</u></b> Russ Sumpter Tracy Cotterill Patty Fountain Steve Fox Craig Roesler	<b><u>Superintendent Present</u></b> Dan Chaplik
	<b><u>Board Members Absent</u></b>	<b><u>Student Rep Absent</u></b> Absent

**Visitors Present:** None

**Staff Present:** Layne Anderson, Steve Becker

**Call To Order** Chairman Craig Roesler called the study session meeting to order at 7:18 p.m.

**Public Input** None

**Board Retreat and Negotiations moved to executive session** Item No. 4 Board Retreat Date and item No. 7 Negotiations were moved to executive session. The basis of moving the Board Retreat to executive session is because the superintendent's evaluation is part of the retreat agenda. Employee direct deposit discussion was added to the agenda as item No. 8a.

**District Athletic Committee** The district's athletic program direction was discussed minimally. Superintendent Chaplik discussed the development of an Athletic Committee to develop a direction and philosophy of district athletic programs. Superintendent Chaplik discussed the reasoning for having the committee. He explained that the committee would brainstorm ideas, direction and philosophy for the athletic program in case of future budget restraints. Chairman Craig Roesler, and Director Tracy Cotterill, both stated that they would serve on the committee along with Superintendent Chaplik and district coaches.

**6045/6045P will not be adopted until further revisions to the policy take place** Policy/procedure 6045 was briefly discussed; Superintendent Chaplik informed the board that due to the ACLU's opposition of the policy, WSSDA is revising the policy. Once the revision has taken place the district will revisit the possibility of adopting the policy. Chairman Roesler asked if there was language in each student handbook regarding the use of telecommunications devices at school, Superintendent Chaplik stated that there are but that is was minimal when compared to the language in policy 6045.

**Facilities Report** Director of Facilities Steve Becker discussed projects that have been accomplished during the summer with the Board of Directors. Steve reported that the SHS gym bleachers are installed and ready for use.

He also stated that three portables, as well as the District Office were painted during the summer break, all parking lots have been repainted, as well as the trim at SES. All buildings have refinished gym floors and the security cameras have been installed at GBE.

Mr. Becker also informed the Board of Directors that the district has applied for and received a \$158,000 energy grant. The grant will provide for plumbing, heating and cooling systems upgrades, as well as energy efficient lighting upgrades. The upgrades should be completed by the summer of 2011.

Director of Fiscal Services Layne Anderson, reviewed information previously sent to the board electronically regarding mandatory direct deposit for all employees. He reviewed prior requests made to the Board of Directors in February 2006 for direct deposit, and again in July 2008, when it was determined that direct deposit would be mandatory for all new employees. He also informed the Board of Directors that the new financial system WESPAC strongly recommended direct deposit only be used when the district transitions to their system. Other points presented to Board was the fact that once a direct deposit is made, it fulfills the district's fiduciary responsibility, which is not so when a warrant is issued. The district actually is responsible for the warrant until it clears. There was a discussion regarding a feature in WESPAC which would permit employees to adjust payroll deductions themselves, it is thought to be only hypothetical. Director Steve Fox asked if the employee can actually make changes or will payroll continue to process the changes. Layne will report back to the Board regarding the employee payroll portal in WESPAC. The policy adoption will be added to the 9/20/2010 agenda for adoption.

**Mandatory  
Direct Deposit  
Discussion**

**Executive  
Session**

Russ Sumpter moved and Patty Fountain seconded a motion to meet in executive session at 8:12 to discuss negotiations and an employee evaluation for approximately 30 minutes. No action was taken.

**SUMPTER/  
FOUNTAIN  
UNANIMOUS**

**Reconvene**

The Board reconvened the meeting at 9:05.

**Adjournment**

Being there was no further business; Chairman Craig Roesler adjourned the meeting at 9:06 p.m.

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Jackie Whaley  
Recording Secretary

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Dan Chaplik, Superintendent

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Craig Roesler, Chairman