

SULTAN SCHOOL DISTRICT NO. 311
MINUTES OF REGULAR SCHOOL BOARD MEETING
August 15, 2011
SULTAN ELEMENTARY SCHOOL LIBRARY
501 DATE ST, SULTAN WA. 98294
6:30 PM

The regular meeting of the Sultan School District No. 311 Board of Directors was held on Monday, August 15, 2011, a Special Meeting for 2011-12 budget review and adoption began at 6:00 p.m., the regular meeting, began at 7:00 p.m., concluding with an executive session for approximately 20 minutes.

Board Members Present

Patty Fountain
Russ Sumpter
Steve Fox
Tracy Cotterill

Superintendent Present

Dan Chaplik

Roll Call

Board Members Absent

Craig Roesler

Student Rep Present

Mikalya Day

Staff Members Present: Layne Anderson, Dave Moon, Bruce Fletcher

Visitors Present: Russell Wiita, Deborah Knight

Intermission

Following the budget hearing there was a short intermission 7:01-7:11.

Call to Order

Vice-Chairman Patty Fountain called the regular board meeting to order at 7:11 p.m.

**Review of
Agenda**

No changes to the agenda

Public Input

Deborah Knight, City Administrator for the City of Sultan, asked if the Board of Directors had any questions of her as a follow-up to information she had provided them via e-mail. Director Steve Fox thanked her for the information and stated that the district is obligated to follow the GMA plan. However, he stated that he agreed with her proposed parallel plan for the City of Sultan. Deborah asked if the district still wanted impact fees at zero. It was determined that approximately \$2,800 per family unit is the current impact fees established by the district. Superintendent Chaplik recommended that the district revise the District Capital Facilities Plan and present it to the City of Sultan for approval. Superintendent Chaplik or his designee will present the information to Sultan City Council and the City Planning Board for approval in December 2011 or January 2012, and request it be placed on the City of Sultan's docket schedule in April 2012.

**Impact fee
discussion**

**Love's Hill
Evacuation
Trail**

Deborah Knight discussed the estimated repair costs for the Love's Hill Evacuation Trail. She provided an outline of the costs; total costs of the repairs to the evacuation trail are \$55,600. The City of Sultan would like the District to share in the repair costs. The City of Sultan has tentatively scheduled to do trail repairs in mid-September and will take approximately ten days.

Director Russ Sumpter stated that he frequently uses the trail and does not find it to be unsafe. Russ Sumpter asked if the city could front fund the repairs and wait for funds from Sultan Fire left over after the siren installs have taken place. Director Tracy Cotterill questioned if PUD would share in the cost of the repairs; Deborah Knight stated that PUD is not willing to fund any repairs. There will be a conversation with Sultan Fire Chief, Merlin Halverson, regarding front funding the project.

Russell Wiita, SHS Senior Class President, addressed the Board of Directors regarding SHS ASB accounts. Russell stated that he is concerned about deficit balances in some ASB accounts and would like to take on the challenge of balancing the SHS ASB Budget in 2011/12, which will include moving funds around in SHS ASB accounts.

Tracy Cotterill made a motion to approve the Consent Agenda

6. Approval of Minutes July 26, 2011 Special Meeting and July 26, 2011 Regular Board Meeting.
7. Approval of Certificated & Classified Personnel Report.
8. Approval of General Fund Vouchers for July and August 2011, Nos. 115000 through 115197 in the total amount of \$307,296.88; July and August 2011 ASB Fund Vouchers Nos. 115031 through 115204 in the total amount of \$21,225.09; and July and August Capital Projects Vouchers Nos. 115110 through 115200 in the total amount of \$177,868.04.
9. Approval of 2011/2012 Inter-district Agreement for Student transportation Skykomish School District.
10. Approval of offering K & K Insurance for student purchase 2011/2012.
11. Approval of contracted nursing services Maxim.

**COTTERILL/
SUMPTER
UNANIMOUS**

**Consent
Agenda**

Russ Sumpter seconded the motion. The motion carried unanimously.

Mikalya Day, ASB Board Representative, reported that band camp was currently happening and going well. Mikalya also stated that there was an extra day added to band camp this year, and that field day would be held on Saturday August 19, 2011. The field day theme this year is Elvis.

**Association
Reports**

Superintendent Dan Chaplik presented new English curriculum for Sky Valley Options to the Board of Directors for approval. Russ Sumpter made a motion to approve the SVO curriculum as presented. Tracy Cotterill seconded the motion. The motion carried unanimously.

**SUMPTER/
COTTERILL
UNANIMOUS**

**Alternative Ed
Curriculum**

David Moon, Technology Coordinator, presented a MOU between the district and the City of Sultan regarding seven surveillance cameras installed throughout the district. Only Snohomish County Sherriff Officers have access to the cameras. Steve Fox made a motion to approve the MOU between the Sultan School District and the City of Sultan as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

**FOX/
SUMPTER
UNANIMOUS**

**MOU City of
Sultan/District
regarding
surveillance
cameras**

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Cooperative Sports agreement between Granite Falls for Golf

Dan Chaplik, Superintendent, presented a Cooperative Sports agreement in the area of Golf between Granite Falls School District and Sultan School District for Board approval. Steve Fox made a motion to approve the Cooperative Sports agreement between the Sultan School District and the Granite Fall School District for golf as presented. Tracy Cotterill seconded the motion. The motion carried unanimously.

**FOX/
COTTERILL
UNANIMOUS**

2nd Reading:

- **1105/1105P**
- **1210**
- **2021/2021P**
- **2022P**
- **New 2100/2100P**
- **2150P**
- **2151P**
- **2170**
- **2255**
- **3210/3210P**
- **3410**
- **5406/5406P**
- **6220**
- **6608/6608P**
- **6822**
- **6895/6895P**

Dan Chaplik, Superintendent, presented new and revised Policies/Procedures for second reading and adoption;

- Revised 1105/1105P Director Districts
- Revised 1210 Annual Organizational Meeting, Election of Officers
- Revised 2021/2021P Library Media Centers
- Revised 2022P Electronic Resources
- New 2100/2100P Educational Opportunity for Military Children
- Revised 2150P Extra-curricular Program
- Revised 2151P Interscholastic Athletics
- Revised 2170 Career and Technical Education
- Revised 2255 Alternative Education
- Revised 3210/3210P (student) Affirmative Action
- Revised 3410 Student Health
- Revised 5406/5406P Leave Sharing
- Revised 6220 Bid Requirements
- Revised 6608/6608P Security Cameras on Campus/Video Cameras on Buses
- Revised 6822 Sale of Real Property
- Revised 6895/6895P Pesticide Notification

**SUMPTER/
COTTERILL
UNANIMOUS**

Russ Sumpter made a motion to approve the policies and procedures as presented.

Tracy Cotterill seconded the motion. The motion carried unanimously

Adoption of Resolution #11-01 Emergency Substitute Employment

Superintendent Dan Chaplik presented Resolution No.11-01 Emergency Substitute Employment to the Board of Directors. Steve Fox made a motion to approve Resolution No. 10-01 Emergency Substitute Employment, as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

**SUMPTER/
COTTERILL
UNANIMOUS**

Financial Report

Layne Anderson, Director of Fiscal Services, presented the August Financial Report to the Board of Directors. Layne informed the board that SEA Bargaining is still in process and that the district has a new benefits broker that appears to be very beneficial. Layne also discussed the new payroll system and the user-friendly application for employees. He also stated that there will be district wide training on August 24 for clerical staff, which will give building level staff additional responsibility. One of the new features in the system is that budget reports will now be real time reports. Layne discussed NERC's with the Board stating that the district is on target with expenditures except in the area of other districts, which is much higher due to the increased enrollment in the CVA program in 2010-2011. Layne stated that revenue (cash position) trends remain the same, except for the accrual for DNR funds. He also stated that there is a \$72,000 in the DSF even after moving \$150,000 into CPF in February.

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Mr. Anderson projected \$110,000 revenue in the DSF in 2011-12; which will create \$182,000 for 2011-12 CPF. He also stated that the 2010-11 ASB account Minutes of will finish the year with a positive balance and predicted a better ending balance in August 2011. Layne also stated that C.H. Baker system is creating issues throughout the district and may need to be replaced with a more current system.

Committee/
Conference

NONE

Other

There was a brief discussion regarding the covered area for the SES playfield. Mr. Chaplik stated that the Board of Directors would need to decide what they have in mind for the structure, matching the existing building then follow-up with bids for the cost of building the structure; there is no timeline on the district's commitment to build the covered area for SES. Mr. Chaplik recommended that the district continue with the fencing projects for the elementary schools and the high school parking lot expansion. The \$67,000 amount that Steve Becker reported was for a pole barn covering only. It was determined that the covered area project would be delayed until the summer of 2012.

Executive
Session

Tracy Cotterill moved and Russ Sumpter seconded a motion to meet in executive session at 9:56 to discuss collective bargaining for approximately 20 minutes.

**COTTERILL/
SUMPTER
UNANIMOUS**

Reconvene

Steve Fox moved and Russ Sumpter seconded to reconvene the regular meeting at 10:23 p.m.

**FOX/
SUMPTER
UNANIMOUS**

Adjournment

Being there was no further business Patty Fountain, Vice-Chairman, adjourned the meeting at 10:24 p.m.

Jackie Whaley
Recording Secretary

Dan Chaplik, Superintendent

Craig Roesler, Chairman