

**SULTAN SCHOOL DISTRICT NO. 311
MINUTES OF REGULAR SCHOOL BOARD MEETING
JANUARY 18, 2011
SULTAN ELEMENTARY SCHOOL LIBRARY
501 DATE STREET, SULTAN, WA 98294
7:00 PM**

Board Members Present

Patty Fountain
Tracy Cotterill
Russ Sumpter
Steve Fox
Craig Roesler

Superintendent Present

Dan Chaplik

Roll Call

Board Member Absent

Student Rep Present

Zach Day

Staff Members Present: Cal Johnson, Layne Anderson, David Paratore, Steve Becker, Deb Casey, Laura Moa, Jill Sumpter, Dave Moon, Gordon Hill, Bruce Fletcher, Melissa McNaughton

Visitors Present: SHS Show Choir and parents

Chairman Craig Roesler called the meeting to order at 7:04.

Dan Chaplik, Superintendent asked that 11/12 CVA enrollment be placed under item #21 Other items for discussion.

Review of Agenda

Tracy Cotterill made a motion to approve Consent Agenda, as presented:

- 5) Approval of Minutes of December 13, 2010 Regular board meeting and Study Session board meeting January 03, 2011.
- 6) Approval of Certificated & Classified Personnel Report.
- 7) Approval of General Fund Vouchers Nos. 190546 through 190621 in the total amount of \$181,289.11; ASB Fund Vouchers Nos. 490159 through 490173 in the total amount of \$7,186.

**COTTERILL/
SUMPTER
UNANIMOUS**

Consent Agenda

Russ Sumpter seconded the motion. The motion carried unanimously.

It is required by Policy 1210, that at the December meeting, the Board shall elect a Legislative Representative for a two-year term. This was not done at the December meeting and is being presented for approval at this time. Steve Fox made a motion to nominate Russ Sumpter as the Legislative Representative. Patty Fountain made a motion to approve Russ Sumpter as the Legislative Representative. Tracy Cotterill seconded the motion. The motion carried unanimously.

**FOUNTAIN/
COTTERILL
UNANIMOUS**

Legislative Representative

SULTAN ELEMENTARY SCHOOL: The staff and community at Sultan Elementary wish a Happy New Year to everyone! It was exciting to receive 7 or more new students during the first week back at school! We extend a welcome to our new families. The elementary currently has 508 students enrolled, plus 16 Pre School students. On Thursday, January 13, students from 5th, and the 4/5 Excel classes performed music at an evening concert highlighting the attributes of "acceptance of differences, kindness, and peace to communities living together". This music celebrates Temperance and Good Citizenship Day, Friday, January 14.

Good News

These concepts also respect the ideals taught by Dr. Martin Luther King, Jr. Gold Bar and SES Teachers worked with 3 Math trainers from the University of Washington on Friday, January 7, Early Release Day for the 2nd year of the Elementary Math Project. Teachers at the elementary level traditionally are not trained in Mathematical content and concepts, and yet it is a large part of the K-5 curriculum and State standards. Students, who leave elementary not having a strong foundation in math, often flounder in Middle School and may not go on to high school. Math has become a door opener for students who wish to go on to college in the United States. Because of this research, and the need for teachers to gain a deeper knowledge of math content, the math project is very important. The project has also involved instructional changes in keeping students engaged, setting strong purpose, and checking for understanding. The teachers at both schools have grown in their mathematic instructional skills, and students have shown increased math knowledge based on last year's MSP scores. In celebration of this good work, Sultan Elementary will be honored by KCTS TV 9 with a Golden Apple Award, at the Intiman Theater in Seattle on Friday, January 21, at 7:00 PM. The school invites the Sultan District Board of Directors, staff, students, and parents to attend this prestigious State celebration. There will be a prime time broadcast highlighting the school and the math work on KCTS- TV 9 in February, 2011. Good things are happening in Sultan District every day!

GOLD BAR ELEMENTARY SCHOOL: DIBELS (Reading Assessment) has been completed K - 5 (This data is used, along with teacher input, to make decisions concerning academic support) Gold Bar's first student initiated - student led online Newspaper is available at www.huskygazette.weebly.com. Parent Teacher Conferences were held on October 7th and 8th. Teachers stayed beyond the school day to accommodate working parents. An interpreter who speaks Spanish - translated for our Spanish Speaking Families. Gold Bar is beginning an Extended Day Reading Program targeting Tier II students on Early Release Days. Gold Bar's BLT and District Leadership are working hard to plan professional development on Early Release Days focused on Math Instruction.

GBE had 91% of our families attend parent teacher conferences. GBE had 20 of our conferences translated with the support of a Spanish Speaking Translator.

Good News

SULTAN MIDDLE SCHOOL: Sultan Middle School is turning into a great kennel! We have many dads participating in our Watch D.O.G.S. program. The students enjoy seeing these great men throughout the school day. We appreciate these D.O.G.S. making our school the most important place to be! In addition to our dads, we have some fantastic moms helping out in the school. This year brings the highest level of parent volunteers into our building, with support in many areas from working with students to helping in the office. Our school is a great place to be because of our fantastic volunteers. The Skyhawk student mentors are off and running, providing support to their peers. Thank you, Ms. Espinosa, for making our peer support program a favorite among our students. The school year opened with a great schoolwide assembly teaching our students about the negative effects of harassment, intimidation, and bullying.

In addition, our students have been working on greetings (saying “hello,” or “good morning,”) as they see staff and each other in the school. This simple act of courtesy and respect is helping to create an incredibly positive tone in our building. Next week we will focus on the basic manners of “please, thank you, and you’re welcome.” Drive by our school to see the window art supporting our efforts in basic courtesies and respect. Thank you Mrs. Whitford for the wonderful window decorations. We are wrapping up football and volleyball this week. It has been fun to watch our athletes grow and learn while celebrating their victories and learning from defeat. We are proud of how few athletes experienced ineligibility due to grade checks. Boys basketball and girls soccer begin on Thursday.

SULTAN HIGH SCHOOL: Senior FABY ARROYO has been selected as a recipient of the Comcast Leaders and Achievers Award which recognizes outstanding seniors for community service, academic achievement and leadership. Faby receives a \$1000.00 scholarship with the award. Turk of the Week for the last four weeks were NICOLE CLOUD (12/10), ALICIA HOMER (12/17), GREG WIEDIGER (1/7) and KAYLENE FALK (1/14). In December basketball player DANI MARKWOOD was named “Prep Athlete of the Week” by the Everett Herald. Brothers THEO and BROCK VANDENEKART, a senior and sophomore respectively, were featured in an article in the Herald that reflected very positively on SHS. Five SHS students have been named as Rotary Students of the Quarter. RYAN FOX, ROCIO CARRANZA, FABIOLA ARROYO, ZACH DAY, and MACKENZIE SUMPTER were all honored for their academic and leadership contributions. Senior STEVEN LEVERETT won his third Sky Valley Invitational championship on January 8th. The Turks had four wrestlers finish 2nd and three others finish 3rd to join Steven in capturing the 3rd place team trophy. Sultan High School is pleased to recommend to the Board the hiring of CYNTHIA BIXBY as the new math teacher to replace JIM RISAN, who is moving to Sky Valley Options. Cynthia has a degree in mathematics from Purdue University and previously taught at Lake Washington High School.

**Student
Services
Report**

STUDENT SERVICES REPORT: David Paratore, Exec. Dir of Student Programs and School Support, reported he has been working to establish more consistent procedures district-wide for the referral process for special education. Prior to Winter break he looked at what was currently in place, updated forms and process, and sent the draft out to special education staff for input. From that input, David has finalized the process and is presenting the process at both elementary schools. The information was presented at Sultan Elementary this morning and will be presented again at Gold Bar in February. There are not any major changes, but rather fine tuning and reminders of required participants for all meetings. Often times, it’s not that the procedures are different but rather as time goes on procedures need to be revisited to remind people of key components. There will be upcoming Section 504 trainings for staff to ensure we are treating all students with disabilities appropriately and are operating in a manner that is consistent with our board policy. February and March are typically the time of year when out of district providers begin looking for commitments for the following year.

We look to out of district placements only when student needs outweigh district resources and when there is not enough of a critical mass of students to run a program within the district. The district currently has five slots at Summit for grades 6-12 for students with significant behavior needs. Currently the district has three students placed in Monroe School District and two students placed in Snohomish S.D. In February, our ELL coach, Maria Spencer, will be administering the Washington Language Proficiency Test (WLPT-II) to all students who are qualified for ELL Services. This test is used to determine English language levels and student eligibility for English language services. All students eligible for language services according to the WLPT-II Placement Test (Levels 1, 2, or 3) must be given the annual WLPT-II test until they reach the Level 4 (Transitional) on the Annual Test. Once a student reaches Level 4 (Transitional) on the WLPT-II Annual Test, they no longer qualify for language support services.

Zach Day, Student Representative, informed the Board of Directors that the SHS Spirit Rock has been placed at the entrance of SHS. The ASB officers will be meeting this week to set specific parameters for the Spirit Rock. ASB will also be meeting with John Cummings to discuss the possibility of the "Driving it Home" presentation for an assembly. The program centers on DUI and auto accidents. Zack reported that rehearsal practice for the musical "South Pacific" is well underway.

Association Reports

Bruce Fletcher, PSE representative, thanked the board of directors for their dedication to the district and community. Bruce also presented a picture of Charles Maddocks washing the district buses and commended him for his dedication to the transportation department.

Superintendent, Dan Chaplik, presented each board member with a certificate of appreciation in recognition of dedication and service to the children of Sultan School District No. 311 in honor of School Board Appreciation Month January 2011. The SHS Show Choir entertained everyone with a melody of song and dance from 1969, it was a fantastic performance. There was a short recess for all to enjoy cake and coffee in honor of Board Appreciation.

Board Appreciation

Dan Chaplik stated that there was **no** new Alternative Education curriculum for the board to approve.

Alternative Education Curriculum

Superintendent, Dan Chaplik presented the overnight travel request for Sultan Elementary and Gold Bar Elementary to participate in the Cedar Springs Fifth Grade Camp. Elementary students will travel to Cedar Springs on May 25th and return on May 27th, 2011. Tracy Cotterill made a motion to approve the overnight travel as presented. Patty Fountain seconded the motion. The motion carried unanimously.

Overnight Travel GBE to Cedar Springs Camp

**COTTERILL/
FOUNTAIN
UNANIMOUS**

**Donation to
SHS Music
Dept**

Dan Chaplik, Superintendent, presented a donation from the estate of Krystinia McCarty to the SHS music department in the amount of \$2,500.00. Russ Sumter made a motion to approve the donation as presented. Steve Fox seconded the motion. The motion carried unanimously.

**SUMPTER/
FOX
UNANIMOUS**

Dan Chaplik, Superintendent, presented a \$1,000.00 donation from SES PTO to SES. The purpose of the donation is to purchase classroom supplies/equipment for SES teachers. Tracy Cotterill made a motion to approve the donation as presented. Patty Fountain seconded the motion. The motion carried unanimously.

**COTTERILL/
FOUNTAIN
UNANIMOUS**

First Reading

Superintendent Dan Chaplik presented the following new/revised Policies/Procedures for first reading:

- 2162P
 - New 2409/2409P
 - 3115P
 - 3143
 - 3207/3207P
 - New 3245/3245P
 - 4215
 - 4315
 - 5005/5005P
 - 5050
 - New 5253/5253P
- 2162P Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973
 - 2409/2409P New Credit for Competency/Proficiency
 - 3115P Homeless Students Enrollments Rights & Services
 - 3143 Notification of Juvenile Offenders
 - 3207/3207P Prohibition of Harassment Intimidation Bullying
 - NEW 3245/3245P Students & Telecommunications Devices
 - 4215 Use of Tobacco on School Property
 - 4315 Release of Information concerning Sexual & Kidnapping Offenders
 - 5005/5005P Employment Disclosures Certification Requirements, Assurances & Approval
 - 5050 Contracts
 - NEW 5253/5253P Maintaining Staff & Student Boundaries

Policy Discussion:

David Paratore, Executive Director of Student Services presented revised 2162P Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973 for first reading. Mr. Paratore explained that the procedure had been presented in December for second reading without adding the recommended changes from the OCR. It has now been updated to reflect OCR recommended changes which gives greater detail in the 504 process.

**Revised
2162P**

Superintendent Chaplik presented new 2409/2409P Credit for Competency/Proficiency for first reading and discussion. The district's challenge is determining the knowledge, skills and abilities that demonstrate achievement, and identifying the measurements necessary to determine if students meet the standard. This procedure recommends that students demonstrate proficiency across a variety of language skills including speaking, reading and writing. Consequently, it will not be enough for a student to only speak a language well. They must also develop proficiency across the language spectrum in order to earn world language credits.

New
2409/2409P

Superintendent Chaplik agrees that if a student can demonstrate proficiency in a world language the district should grant credit to the student.

Revised
3115P

Superintendent Chaplik presented revised 3115P Homeless Students Enrollment Rights & Services for first reading and discussion. Mr. Chaplik stated that David Paratore, Executive Director of Student Services, serves as the district liaison for homeless students.

There was a brief discussion regarding the fiscal impact on the district vs. stability for homeless students. Superintendent Chaplik stated to-date districts are working well together sharing the transportation costs for homeless students. The primary reason for revising the procedure is to include a dispute resolution process for districts.

Revised
3143

Superintendent Chaplik presented revised 3143 Notification of Juvenile Offenders for discussion. After a discussion regarding types of offenses etc., it was determined that most rulings of this nature, i.e. violent offense, sex offense, firearms offense, inhaling toxic fumes, drug offense, liquor offense, assault, kidnapping, harassment, stalking or arson will be decided by a court of law.

Revised
3207/3207P

Superintendent Chaplik presented revised 3207/3207P Prohibition of Harassment Intimidation & Bullying for first reading and discussion

Superintendent Chaplik stated that David Paratore, Executive Director of Student Services serves as the district compliance office and is the district's primary contact for harassment, intimidation and bullying. Russ Sumpter stated that he liked the wording which does not give a definition to the type of intervention, giving the district the ability to decide the degree of the harassment and the degree of the intervention to be taken. Mr. Chaplik informed the Board of Directors that Laura Moa, Personnel Specialist, for the district has developed a system for staff to take required trainings online at anytime; Harassment training included. Mr. Chaplik also stated that, in his opinion, the culture at SMS and SHS has improved in regards to harassment; although he stated he is aware that harassment can be very subtle.

New
3245/3245P

Superintendent Chaplik presented new 3245/3245P Students and Telecommunication Devices for discussion and first reading. Russ Sumpter asked that the procedure be updated to reflect sending or forwarding sexting messages be a mandatory suspension. It was decided that or otherwise permitted by the discretion of the classroom instructor be added to 3245 paragraph A. Principal Cal Johnson will be reviewing the policy and adding suggested revisions. Dave Moon, Network Manager, suggested that Cal review the language from Oak Harbor School District, Student use of telecommunication devices for learning purposes may be authorized by teaching staff. 3245/3245P will be presented at the Feb 2011 business meeting after Dan Chaplik, Superintendent, and Cal Johnson, Principal, at SHS make updates to the language.

Superintendent Chaplik presented revised policy 4215 Use of Tobacco on School Property for first reading.

Revised
4215 It was decided that the policy should include the following language, The use of Federal Drug Administration (FDA) approved nicotine replacement therapy is permitted; **exception, any and all devices which appear to look like cigarettes will be explicitly prohibited.**

Revised
4315 Superintendent Chaplik presented revised policy 4315 Release of Information Concerning Sexual and Kidnapping Offenders for first reading and discussion.

Revised
5005/5005P Revised 5005/5005P Employment Disclosures, Certification Requirements Assurances and Approval was presented for first reading and discussion. This policy/procedure has been updated to reflect recent legislative changes.

Revised
5050 Revised 5050 Contracts was presented for first reading and discussion. The updates made to 5050 are also due to recent changes reflecting a three year provisional period for certificated staff.

New
5253/5253P Superintendent Chaplik presented New 5253/5253P Maintaining Staff & Student Boundaries for first reading and discussion. Cal Johnson, Principal, discussed the purpose and intent of the language, he distributed a copy of 5253P with suggested changes. New 5253/5253P will be presented at the Feb 2011 business meeting after Dan Chaplik, Superintendent and Cal Johnson, Principal at SHS make updates to the language.

Approval of
Resolution
#10-06 Sno Co
NHMP Plan Item #18 Resolution #10-06 adoption of the updated 2010 Snohomish County Natural Hazards Mitigation Plan was tabled at the December meeting pending additional information. The additional information was obtained and answered the board concerns. Tracy Cotterill made a motion to adopt Resolution #10-06 adoption of the updated 2010 Snohomish County Natural Hazards Mitigation Plan as presented. Russ Sumpter seconded the motion. The motion carried unanimously.

Financial Layne Anderson, Director of Fiscal Services, reviewed the financial report. Layne stated that January 2011 enrollment was 16 more than December but still remains 14 below the budgeted enrollment. Layne reported that the DNR balance is \$180,000 in the debt service fund. He plans to move the budget approved \$150,000 to Capital Projects this month, January 2011. Layne also stated that the approved \$110,000 transfer from GF to TVF will not be necessary because the district plans to purchase only one, not the original two buses this year. Layne also informed the Board of Directors that the state legislature will be changing transportation funding for bus purchases. He stated that it appears districts will be

required to purchase buses and get reimbursed after the purchase has been made. Layne also discussed the recent decrease in SSI deductions to 4.2% for employees but stated there is no change to employer's contributions. He also reported that the completion of the energy savings grant should be in March 2011.

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Layne reported that the district's workers comp rate has increased approximately 12% and that the labor factor has increased from 1.3% to 1.56%. Layne also stated that the district is currently in a good cash position.

Committee/
Conference

Superintendent Chaplik and Chairman Russ Sumpter will be attending the Legislative Conference in Olympia in February 2011.

Other Items

Portable #8

Superintendent Chaplik presented the possibility of holding board meetings in SES Portable #8. He stated that he was not in favor of the change as he felt the library is a much better venue as well as having better bathroom access. The Board of Directors agreed that the library is a better location for board meetings.

2011/12 CVA
Enrollment

Superintendent Chaplik stated that he would like to set a projected amount for CVA enrollment in the 2012/11 year. He stated a list of reasons for the district's ALE programs:

- Offering a variety of programs in district
- In anticipation of continued evolution of online learning
- Variable that has helped to keep good employees in the district

Mr. Chaplik suggested that the CPP program be increased to four instructors in 2011/12. The board had no objection.

Superintendent Chaplik also handed out information on the redistricting of Director areas. He informed the board that this is a requirement and that census data will not be available until April 2011. The service will be done by Sammamish Data Systems and will cost \$500.00.

Redistricting
director areas

Tracy Cotterill moved and Russ Sumpter seconded a motion to meet in executive session for approximately 15 minutes at 10:23.

**COTTERILL/
SUMPTER
UNANIMOUS**

Executive
Session

Patty Fountain moved and Tracy Cotterill seconded to reconvene the regular meeting at 10:45.

**FOUNTAIN/
COTTERILL
UNANIMOUS**

Being there was no further business Chairman Craig Roesler adjourned the meeting at 10:46 p.m.

Reconvene

Adjournment

Jackie Whaley
Recording Secretary

Dan Chaplik, Superintendent

Craig Roesler, Chairman